

WAYNESBORO AREA YMCA
810 East Main St
Waynesboro, PA 17268
717-762-6012
www.waynesboroymca.org



April 10, 2020

Dear YMCA Respite Child Care Family:

Thank you for the work you do for the community during this uncertain time. We look forward to being able to serve you by caring for your child while you continue to care for all of us.

You must contact Youth Development Director Karen Walker, karen.w@waynesboroymca.org to obtain, complete and return the Respite Childcare Agreement, Respite Registration and Emergency form prior to your child attending the YMCA Respite Child Care program. Please note the following:

- YMCA Respite Child Care program is for children ages 3 years to fifth grade. If your child has not had their 3rd birthday or has entered sixth grade, they are not eligible for this program.
- YMCA Respite Child Care program is **not** the Genesis Learning Center or YMCA before and after school care. If your child normally attends one of these programs, you do need to complete new forms. Also, the YMCA Respite Child Care hours, rates, and conditions are different from those of the Genesis Learning Center and YMCA before and after school care. (Please see details below.)
- The hours of the YMCA Respite Child Care program are Monday through Friday 7:30 am – 4:30 pm. All children must be signed into the program by 9:00 am. No child will be released from the program prior to 3:00 pm.
- The daily rate for this program is \$27. There is no reduced YMCA member rate. Please see the Registration form regarding billing.
- You must register with the program director (Karen Walker) prior to your child's first day of attendance. Program day selection will be completed weekly through written request to the director via email (karen.w@waynesboroymca.org) or Remind message. There are a limited number of spaces available and this may vary week to week.
- All drop off and pick up will occur outside of the building. A YMCA staff person will meet you at your car in the designated area to conduct a health check prior to signing the child into the program for the day. Only the child and the YMCA staff will enter the YMCA building. At pick up, the child will be brought to the car by the YMCA staff person to be released for the day.
- If a child does not meet the requirements of the health check at any time, they will not be accepted into the program or will be placed in isolation with a designated YMCA staff person until they are picked up from care. A child who does not meet the health check requirements

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will be re-accepted for care according to the current CDC and PA DOH guidelines. Health checks will be conducted upon arrival, after lunch, and before release each day.

- We are limiting the number of release people for each child to four, including legal guardians. You will be asked daily to verify all information for your child. Please make sure that two of the emergency contacts can be reached at any time during the child care day.
- Children must bring a packed lunch daily that does not require heating or refrigeration. The YMCA will provide a morning and afternoon snack. Children with food allergies must provide their own morning and afternoon snack.
- All child belongings will be sent home daily.
- There is a \$2 per minute late pick up fee.

We will be cleaning, disinfecting, and sanitizing items used by the children and the room throughout the day. Handwashing will be supervised and will be done on a regular basis.

If you have any questions regarding this program, please contact me directly using the information below.

Sincerely,

Karen Walker, Youth Development Director

karen.w@waynesboroymca.org

717-655-0518

Remind code: @2da4ca